**Water Policy and Outreach Specialist**

**Organizational Information:**
The Galveston Bay Foundation (GBF) is a nonprofit organization located on the Upper Texas Coast that has worked for 32 years to preserve and enhance one of the world’s most productive estuaries—Galveston Bay—as a healthy and productive place for generations to come. We have diverse programs in land preservation, habitat restoration, water quality and quantity, youth education, and advocacy. Our office is located approximately 25 miles southeast of downtown Houston in the Clear Lake area. To learn more about the Galveston Bay Foundation, please visit www.galvbay.org or find us on social media.

**Position Title:** Water Policy and Outreach Specialist  
**Reports to:** Water Programs Manager, President  
**Classification:** Full-time, exempt  
**Salary range:** $50,000 to $60,000, depending on experience. Benefits package includes health insurance options, long-term disability insurance, retirement savings with company match, and paid time off accrual

**Summary:**
The Water Policy and Outreach Specialist contributes to the Galveston Bay Foundation’s efforts in advocating for the most efficient use of existing water supplies in the Houston-Galveston area in order to ensure local water resources support a resilient and sustainable Galveston Bay. The position coordinates and executes multiple water conservation, freshwater inflows, and green infrastructure initiatives carried out in coordination with the Texas Living Waters Project, a collaborative effort among Galveston Bay Foundation, National Wildlife Federation, and the Sierra Club Lone Star Chapter.

**Key Duties and Responsibilities:**

**Water Quantity/Conservation Advocacy:**
- Maintain broad, current knowledge of water quantity issues of the Houston-Galveston area as well as policy issues related to freshwater and groundwater, particularly as they apply to Galveston Bay
- Advocate in support of the adoption of rules by the Texas Commission on Environmental Quality that ensure timely review of and open revision process of the Trinity/San Jacinto/Galveston Bay environmental flow standards
- Advocate for legislation and subsequent rules in support of green infrastructure for flood mitigation, and support Bay area communities in efforts to apply for funds and to execute green infrastructure projects
- Develop support from local municipalities, business owners, and decision makers in the Houston-Galveston region for the protection of the Galveston Bay estuary

**Outreach and Communications:**
- Generate broad public understanding of the importance of freshwater inflows, water conservation, and green infrastructure initiatives and the need for flows protection by developing and executing communication strategies for Galveston Bay stakeholder groups
• Develop existing and new water conservation and green infrastructure-related campaigns and outreach efforts
• Help co-organize an annual symposium focusing on nature-based flood mitigation strategies
• Provide support to the organizers of the Houston area Water Efficiency Network monthly meetings (suggest topics and potential guest speakers)

Key Qualifications:
• Bachelor’s degree in water resource management or related field required; graduate degree preferred
• At least two years of professional experience in water-related advocacy and outreach
• Excellent written and oral communication skills, including the ability to research and compose professional documents, develop lay-person and media-appropriate content, and to speak in public; Spanish language skills a plus
• Strong interpersonal skills, including the ability to develop and manage productive relationships with partners, decision-makers, stakeholder groups, consultants, and staff
• Demonstrated success in working in a team-oriented environment as well as ability to work independently, once trained
• Proficiency in Microsoft Office software including Word, Excel, PowerPoint, and Outlook
• Ability to travel to meetings, presentations, and event locations (locally and regionally) in personal vehicle (mileage reimbursable)

To apply, email cover letter and resume to jobs@galvbay.org by Friday, May 3, 2019. Please reference position title in subject line of email.

The Galveston Bay Foundation is an equal opportunity employer and actively works to ensure fair and equal treatment of its employees and constituents regardless of differences based on an individual's race, color, religion, sex, age, marital status, veteran status, sexual orientation, disability, political affiliation, or any other protected characteristic.